

# PSM<sup>2</sup> Privacy Policy

PSM<sup>2</sup>, as a contractor for the City of Phoenix, is committed to protecting online users' privacy. We believe that protection of personal privacy on the Internet is our responsibility, to assure citizen confidence, increase participation in online activities and support effective delivery of services. At [pardonourdust.com](http://pardonourdust.com) we intend to give you as much control as possible over your personal information. The purpose of our policy is to inform you about the types of information we gather when you visit our site, how we may use that information, whether we disclose it to anyone, and the choices you have regarding our use of, and your ability to correct, the information. The following is the privacy policy for this site (all pages starting with [pardonourdust.com](http://pardonourdust.com))

If you send us an electronic mail message with a question or comment that contains personally identifying information, or fill out a form that e-mails us this information, we will only use the personally identifiable information to respond to your request and analyze trends. We may redirect your message to a government agency or contractor who is in a better position to answer your question.

We collect some information that is used for analysis and statistical purposes that helps us manage the [pardonourdust.com](http://pardonourdust.com) site.

## **1. Information that we collect for statistical purposes**

We automatically collect electronically generated information about your visit to our site, such as the date, type of browser used, and technical Internet protocol data. We collect this information about each user session from our user logs, and refer to it in summary form for statistical purposes.

## **2. Information that you provide us when using our interactive forms and functions**

This information may include such things as name, address, telephone number, and other personal and business data, depending on the particular service you use. We collect only that data necessary to provide the service that you are requesting.

## **3. Control of personal information**

At any time, while accessing our site(s), any user, while online, may decline participation in any activity that asks for information (i.e. survey, e-mail or e-commerce). Your choice not to participate will in no way affect your ability to use any other feature on our site(s). In online applications that ask for personal information, you also are provided the option of canceling or "clearing all fields" of information and terminating the application. You also are provided an automatic way to "unsubscribe" to any newsletters, notices, schedules, etc., sent to you automatically by E-mail in our various contact services (listserves).

#### **4. Use of cookies**

We do not use cookies to collect information.

#### **5. Disclosure to third parties**

As a contractor for a governmental agency, we may be governed by public records laws. Any information that we receive through use of our site is subject to the same provisions as information provided on paper. Otherwise, we do not share personal identifying information with any third party without your permission. We may disclose, only in aggregate form, our statistical analyses or demographics of users to third parties. This information is not reported or used in any manner that would reveal personally identifiable information, and will not be released to any outside parties unless we are legally required to do so in connection with law enforcement investigations or other legal proceedings.

If you believe that the PSM<sup>2</sup> is using your personally identifiable information for a purpose other than outlined in this privacy statement, you may contact the City Auditor Department.